



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		PARADIP COLLEGE, PARADIP
• Name of the Head of the institution	Dr. Sasmita Satapathy	
• Designation	Principal(In -Charge)	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	06722222379	
• Mobile No:	9937191274	
• Registered e-mail	paradip_college@yahoo.com	
• Alternate e-mail	paradipcollege75@gmail.com	
• Address	At/Po-Paradip Port,Dist- Jagatsinghpur,	
• City/Town	Paradip	
• State/UT	Odisha	
• Pin Code	754142	
2.Institutional status		
• Affiliated / Constitution Colleges	affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Utkal University				
• Name of the IQAC Coordinator	Sri Ganeswar Patra				
• Phone No.	06722222379				
• Alternate phone No.					
• Mobile	9437316142				
• IQAC e-mail address	iqacparadip.college@gmail.com				
• Alternate e-mail address	paradipcollege75@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.paradeepcollege.org/IQAR.php				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.paradeepcollege.org/nac.php				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.32	2016	16/12/2016	15/12/2021
6. Date of Establishment of IQAC			26/11/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Paradip College, Paradip	Infrastructure Development Grant	Govt. of Odisha, dept. of Higher Education	2020-21	1500000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1) MOU was signed with Technoconnect, BBSR for skill Development of students. 2) Roadmap of the college was installed. 3) Preamble of the constitution was installed. 4) New building of science laboratory funded by RUSA was complete. 5) Conduct of disaster management training programme. 6) Conduct of Academic Audit. 7) Conduct of Green Audit. 8) Steps were taken to organize seminar on Research Ethics & Patent. 9) steps were taken to engage classes in offline mode after covid-19 issues.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To create an atmosphere for holistic development of students, faculty members & support staff.	Achieved
To facilitate continuous up gradation of knowledge & use of technology by both student's & teachers.	Achieved
To fulfill its social obligation in terms of formal & informal education, dissemination of knowledge organizing programmes & activities for benefit of community and other stake holder.	Achieved
To conduct more number of seminars.	The college organised seminars and other related awareness programmes through different departments. programmes
To create more number of linkage/MoU.	Steps were taken to improve linkage with different Govt./and Non-Govt organisations for organizing various activities and sign MOU.
To conduct Induction Programmes	All Departments organised induction programmes/welcome ceremonies for the new entrants.
To gives additional thrust to campus placement initiatives.	stpes were taken to conduct campus recruitment inviting companies and a few students were selected for placement.
To identify talented students for various sports & Cultural activities.	The students having sports talent were identified and encouraged to participate in different state and national level sports and cultural activities.
13.Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
HOD Meeting and staff council meeting	20/03/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	19/01/2023
15. Multidisciplinary / interdisciplinary	
<p>Keeping in view the NEP-2020, Utkal University to which our college is affiliated has initiated new interdisciplinary centres integrating different Departments in addition to the existing inter/multidisciplinary research and academics. Academic programmes are redesigned to include multidisciplinary/interdisciplinary courses as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. The University is proactively working towards implementation of the suggestions given in the NEP and Paradip College, Paradip is implementing this with full vigour.</p>	
16. Academic bank of credits (ABC):	
<p>Paradip College, Paradip is affiliated to Utkal University & the programmes offered by the college has a definite credit requirement for course completion. There are core & elective courses in each programme creating flexible environment for students to choose courses. In each semester the student has the opportunity to choose the elective from the bank of credit offered by the College. Consequently, elective courses are allotted to each student. The student has a fixed credit requirement for each semester but each student is given chance in subsequent semesters to earn the credit in case definite level of credit is not accrued by the students in the said semester. In order to facilitate to students in his academic progression in the programme there is no mandatory credit requirement for the student to move the next semester thereby providing the students chances to clear the previous courses in the subsequent courses. However, there is a definite credit requirement for each student to complete the programme.</p>	

17.Skill development:

Paradip College, Paradip takes special initiatives for skill enhancement of the students. The college arranges communicative English classes for all the students of all programmes. The teachers of English and Odia Depts. also take special care to improve communication skills of the students. The college also arranges spoken English classes for the students who are very poor in communication skills. Very often the college invites professionals and experts from variety of fields for the training of life skill, soft skill, communication skill, physical fitness programmes. A few government agencies are also invited to conduct start up programmes on innovation and entrepreneurship for the greater interest of the students. Almost all teachers take active interest to guide the students for different activities for the skill development of the students. Sometimes training programmes are organised to fine-tune the skill of the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In addition to the curricular prospects, different Departments conducted several co-curricular programmes that foster the dissemination of Indian History, Culture and knowledge traditions among the young students at the college.

Among the young students at the college most of the time the students are encouraged to chant Veda mantra during the inauguration of different meetings and programmes, Annual seminars. Besides, the college also teaches slokas and mythological stories, the epics like "The Ramayan" and "The Mahabharat" through different Departments. Besides, Philosophical thoughts, Darshan Sastras are also taught to the students by the Dept. of Philosophy. Besides, the college centers to the students from diverse linguistic & economic background. To fulfil the learning needs and levels of these students faculty members of the college engage in bilingual mode of lecture delivery. The college organizes various competitions in which the students also learn things of history, culture, literature etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses offered by Paradip College are based on the curriculum designed by Utkal University, In addition, the college has created an ecosystem for transformation of curriculum towards outcome based education. We empower students to become a good citizen, teachers, entrepreneurs, Scientists, Soldiers and administrator

with motivation , Some of the common outcomes outlined for the programmes of study offered at Paradip college, Paradip are: knowledge acquisition, analytical skills, application of knowledge and problem solving etc. Our college organizes several academic events as webinars/ seminars/ workshop to provide interactive platform for knowledge acquisition.

We impart the aptitude to keep learning , remain updated and readily adopt new developments in technologies and in the subject matter. Infact, the Department of English constituted book club in which students are encouraged to learn, discuss and present their views in different areas of knowledge. Further, students are encouraged to access readily various available e-resources on web portals, like IIT, Khadagpur.

Discussions held during regular classes about the text and references to handle real-time problems and challenges assist students in identifying more problems and also help in analyzing and developing solutions using basic principles of their subjects. For example, discussion on several mathematical models to tackle real life problems is conducted by Department of Mathematics. The students were given hands on experience on accounting software like Tally by the Department of Commerce to understand better accounting work, stock trading and investments. In addition, fostering team spirit and leadership among students through group activities in the class and in co curricular activities are also carried out.

One of the objectives of NEP-2020 is the transformation of concepts in to practice, several new activities are taken by the college in this direction.

Creating a learner-centric environment . Focus on students understanding of the outcomes of the courses, facilitating academic and research as well as problem solving skill based discussions conducted in the class.

Mentoring & continuous assessment of learning: Menter-Mentee conducted on regular basis to address several problems of students encouraging application of knowledge for solutions. Students were sensitised towards sustainable environmental goals through the classes taken as part of their curriculum under Environmental

Science Course.**20.Distance education/online education:**

The College has no special approval of running online education. But the teachers impart education engaging classes online. Since, Covid pandemic our college has been taking classes on online mode very often in addition to offline mode. The teachers of most of the Departments engage general classes, extra classes, doubt clearing classes on virtual mode for the greater interest of the students. The college also conducts seminars, webinars on sundays, holidays on online mode using Zoom, Google Meet platform. High speed Internet facility is also provided for the purpose.

Extended Profile**1.Programme**

1.1	271
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	371
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	191
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	345
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	35
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	35
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	21
4.2 Total expenditure excluding salary during the year (INR in lakhs)	3070120
4.3 Total number of computers on campus for academic purposes	43
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Paradip College, Paradip being affiliated to Utkal University, Bhubaneswar. follows the curriculum designed by it. At the beginning of the academic session, the college as well as the individual teachers prepare Annual Academic calendar accommodating the whole curriculum designed by the University to meet the need of the	

students .Also all the teaching staff have a well planned lesson plan to transact the whole courses in the year. The academic Calendar is also approved by the head of the institution with modification if any and uploaded in the college website . For this ,the teachers also maintain progress register as well as students attendance register. The progress registers of all the teachers are verified by internal academic audit by academic bursar and the Principal. The shortage of faculty members are also adjusted by appointing Guest facilities .To improve the quality of education, the college has a mechanism of doubt clearing classes , proctorial System, extra classes for slow learners. The teachers are also allowed faculty development programmes through different University to update them regarding new curriculum. All the mechanism governed by the college is verified and discussed in different forms such as IQAC, Staff council and Governing Body. The Faculty members regularly attend the state / National/International /Local level seminars to equip themselves which enrich our students to know more about the usual as well as new topics concerning their Higher studies .The college also arranges extramural seminars ,Student seminars, and spoken English classes to improve their quality in different fields.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.paradeepcollege.org/naac.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares its academic calendar on the basis of the academic calendar issued by the Govt. of Odisha, Dept of Higher Education. This is uploaded in the college website. It includes various timelines such as dates of beginning and end of session, mid sem. breaks, tentative dates of mid semester and End sem. Examinations. The Calendar also includes proposed external lectures, seminars/ Conferences, Educational trips, project work and other activities for the session. At the beginning of the session the Departmental time tables are prepared well in advance based on master timetable and are uploaded in the website. They are also distributed to students and circulated in the general notice board. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar. Performance of the students is assessed continuously.

Tests, assignments, presentation are held in time bound manner. The criteria for internal evaluation are displayed on the college website. The students are also appraised of the same in the class room. The Departments hold regular faculty meetings to ensure that continuous assessment are executed efficiently to ensure timely completion of syllabus, teaching plan of the teacher is obtained in advance and information of syllabus is covered every month is sought thereafter. . Any queries or discrepancies are resolved satisfactorily. Compliance to the departmental academic calendar is verified through an academic audit conducted by academic audit committee at the end of every semester. Physical verification of laboratories is undertaken annually.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.paradeepcollege.org/naac.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

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File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

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1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

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File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics, Gender, Human values etc.

Courses integrated in the curriculum that contributes towards instilling such values and sensitivity among students may be classified as:

Gender Sensitization:

Political Science, Women, Power & Politics, Feminism: Theory and practices.

English: Women's writing, Contemporary India,

Human Values:

History: In equality and difference

Pol. Sc-Human Rights, Gender & Environment, Human Rights in a comparative perspective.

Environment Consciousness:

Compulsory course on Environmental Science

Economics: Environmental Economics

Botany: Ecology, Ethno Botany

Zoology: Principles of Ecology

Chemistry: Industrial Chemicals & Environment, Green Chemistry

Professional Ethics:

Commerce: Auditing & Corporate Governance, Human Resource Management, Intellectual Property Rights.

Apart from the curriculum, the college also inculcates these values through seminars, conferences and cultural events organized by various Depts/College societies' professional ethics & human values are also imparted.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

244

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

448

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

53

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

A.Steps taken for advanced learners

1. Departments have initiated 'Reading Club' for reading comprehension.
2. Toppers in the college level of University Examinations are felicitated on Foundation Day of the college.
3. Encouraged to help slow learners by covering important topics via lecturers.
4. Nominated for students Council/Class representatives.
5. Motivated to make presentations, to write papers & participate in conferences/ Seminars/ Workshops etc.
6. Encouraged to write articles in college magazines etc.

B.Steps taken for slow learners

1. Videos/ Lecturers on important topics prepared by fast learners on Departments Youtube channel.

2. Online doubt clearing classes are organized.

3. Extra Classes are taken for revision.

4. Mentor-Mentee interaction keeps faculty in constant touch with students.

File Description	Documents
Link for additional Information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
966	35

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Paradip College, Paradip Practices various student centric methods such as experimental learning, participating learning and problem solving methodology for enriching learning experience. All the science programmes and many of the social science programmes integrate practical courses with adequate experimental practice for the students. They also provide platform for participative learning to the students. More over projects, seminars, field visits, NSS, YRC, NCC, EBSB inculcate among the students the practice and habit of participative learning and problem solving methodology. In all programmes, there is a compulsory projects/dissertation course that provides adequate opportunity to the students for incorporating and practising problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.paradeepcollege.org/naac.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Paradip College, Paradip faculty uses the latest ICT tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly. The college has around forty computers, 6 Projectors and internet facility to facilitate teachers directly from WebPages and videos. Printers and scanners are available in Departments and Library. Two Xerox machines are available in the college to enable the teachers to get the materials Xeroxed to provide hand outs to the students. Faculty regularly consults and shares material from e-books, Web pages, YouTube videos and other relevant resources. Some faculty members have created online digital responsibilities for lectures on platforms like YouTube. Teachers made a swift transition from physical mode of classroom teaching to online teaching during COVID 19 pandemic. Platforms such as ZOOM, Google Class room, Webex Meet were used to create virtual classrooms. Students are encouraged to prepare presentations, assignments, projects and field reports using MS Word, MS Power Point, MS Excel and other ICT tools. Online modes like email, Google groups and Google Class rooms are used to collect assignments conduct tests and practical examinations as well as sharing notes, practice questions and other e-resources. Teachers use social media platforms like WhatsApp and Telegram to connect with the students individually and collectively beyond the classroom for giving extra information and support to students. A few teachers also share youtube video lecture for the benefit of the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.paradeepcollege.org/naac.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

38

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

651

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Paradip College, Paradip being affiliated to Utkal University is regulated by the regulations formulated at University level in all matters pertaining to syllabi, examination and evaluation. The college has a transparent and continuous internal assessment system. 20 marks in each paper are awarded through internal assessment while the remaining 80% is awarded by University appointed examiners on the basis of performance of the students in SemesterEnd Examinations. The internal assessment is carried out through a mechanism specified by Utkal University. The students are informed about the date and syllabus of the test well in advance. Evaluated answer scripts are shown to the students and suggestions for improvement are made by the teachers. Teachers develop their creative skills and to engage them in critical thinking and problem solving. Continuous evaluation is incorporated into teaching plans. Each Department holds meetings to ensure that teachers take regular class tests, assignments, presentations etc. as part of the initiative taken by the college for effective evaluation of the students. A team of Academic Auditors appointed by the Staff Council further supervises functioning of the Departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.paradeepcollege.org/naac.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Paradip college, Paradip has a robust mechanism to ensure that the process of continuous assessment is transparent, time bound efficient and in the best interest of the students. The college has a central internal assessment committee, which undertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on the college notice boards to communicate information related to internal assessment to the students. The attendance record which is a part of internal assessment, is calculated monthly basis and students are given ample time to point out any discrepancy. Answer scripts of internal class test, assignments and project reports are discussed with the students after evaluation. They may raise when their grievances are not addressed satisfactorily; students are free to approach their mentor or teacher in charge for redressal. Intervention by the Head of institution can be sought in extra ordinary cases. Marks awarded by individual teachers are moderated by moderation committers to ensure parity in marks awarded to students among different subjects. After such rigorous scrutiny, the records are uploaded in the college website. The answer script scoring more than 90% is sent to University.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.paradeepcollege.org/naac.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Paradip College, Paradip offers specific learning outcomes of various courses that are built in to curriculum of each discipline and are available in the website of the college. The college offers number of programmes in Science, Humanities & Commerce with a unique & well defined outcomes.

Common learning outcomes are

The college has created an ecosystem for learning beyond the classroom through numbers other curricular & extracurricular activities.

Students are taught to identify, formulate, and analyse real life problems and to reach valid conclusions using basic principles of

their subjects.

We empower the students to become teachers entrepreneurs, Scientists, soldiers and ministraters.

Mechanism of communication of programme & course .

Outcomes.

The college has well designed and effective mechanisms to communicate programme & course outcomes to all stakeholders which are:

Fresh applicants can get the required information from the college website as well as from the prospectus.

At the time of admission, the counseling Cell and students of what to expect from various courses. The outcomes of courses are clearly outlined during the common orientation day followed by Department orientation organized at the outset of each academic session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.paradeepcollege.org/naac.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme and course outcomes are evaluated by the followig manners-

.Direct measures- The assesment consists of internal assesment (20) marks and final semester Examinations for 80 marks.

.There are various methodologies decided by the teachers as per the guidelines such as written tests, assignments, presenttions, practicl and vivavoice etc

The external examiners set semester question.papers sothat course outcomes can be tested as per University guidelines.

The University declares results after final seminal semester examinations. After declaration of results, the results of each Department are analysed and discussed in Departmental meetings as well as staff council meetings. The teachers give their comments and suggestions for further improvements.

The Academic Audit committee also evaluates the performance at regular intervals.

Indirect Measures-

The engagement of students in various co-curricular activities and extra curricular activities such as lab works, and other activities like debate etc. indicate the outcome of their curricular learning.

Our Alumni and students who opted for higher education and employment also indicate the attainment of learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.paradeepcollege.org/naac.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.paradeepcollege.org/naac.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.paradeepcollege.org/feedback.php	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
00	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NIL
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
23	

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

03

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In 2021-22 N.SS Wings ,NCC Uits YRC Wings , EBSB Clubs of the college conducted variety of extension activities and community outreach programmes for the general public,the underpreviledged

,slumdweller of Sandhakud and other areas of paradip and outside paradip as per thwe following.

Blood donation camp.

First Aid Training programme.

Food Distribution.

Curd Distribution.

Enviornment cleanliness Drive and Awareness Drives

Vaccination Programmes.

Constitution Awareness Programme

Voters Awareness Programme

Health Check-up Camp

These activities have helped our students to recognise the need to carry forward social work as their own. Students with projects have taught the economically mrginalised the process of production , marketig and advertising menstrual sanitary pads. The Vaccination programme and cleaning programmes have also proved to be highly useful to the community.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/NCC.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2579

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

12

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a well-maintained and resilient infrastructure conducive to teaching-learning

as for the following.

- 14 No.of Seminar Halls for conduct of Major and Elective subject classes.
- 5No.of Laboratoriesfor conduct of Practical classes.

- 1 SkillJunction Language Laboratory.
- 43 No. of Computers.
- 5 No. of Projectors.
- 1 Camera.
- 2 Public Address System.
- All members of staff are equipped with computers, printers and internet facilities
- The Library is also equipped with more than 25000 number of books along with computers and internet.
- There are 3 Galleries and 5 big Halls
- 1 Conference Hall with a seating capacity of 250 people.
- There are 2 copiers (Xerox) machines and other facilities.
- 1 Volley ball field, Badminton court and Cricketfield.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Paradip college, Paradip promotes cultural, sports, aesthetic, artistic activities as well as athletic pursuits. There is Dramatic Club, literary and Cultural Activities club, Athletic Club etc which are engaged in getting variety of activities organized throughout the year for the benefit of the students to develop their latent talents. They organized drama, song, music, sports, debate, essay and quiz competitions among the students. Sometimes. The college has the following facilities for the above pursuits-

1-One open pondal to organize functions

2- One conference Hall to organize debate, essay, quiz, song, dance competitions.

3-one cricket field to enable the students to practise and play cricket.

4- One Volley field to play Volley ball.

5-One gymnasium to practise gym.

6- One badminton Court.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1813476

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Paradip College, Paradip has library housing 28000 books including text books and reference books. The library was automated where all books were computerised. But now when a few books were outdated computerised process of automation of books is going on using ILMS Software. About 15000 books were computerised till now. The library offers self check-in and check-out facility for issue and return of books where the user has to simply place his ID card and book on the book issue/Return kiosk. They can even make enquiry about the balance and pending books or fine against their names. In addition to this a book drop is provided where the user simply drops the book to return them. The user can also take the help of online public access catalogue for getting information about variety of books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.paradeepcollege.org/paradip-college-library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

120530

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college IT infrastructure was upgraded when a special financial assistance was accorded to the college. The college has LCD, Projector, Printers, High Configuration PCs etc. Smart Class rooms, equipped with interactive board, LCD Projector. The College is also availing internet facility from BSNL. The college has a

multifunction language lab with modern gadgets, earphone, headphone, camera etc. to facilitate communication classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php

4.3.2 - Number of Computers

43

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1966798

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college maintains a policy of sustained and constant improvement in maintaining and utilising infrastructure.

* Science Laboratory maintainance funds are allocated Annually for all Departments and purchase is made through quotations from different Firms as per the requirement of HODs.

* The Laboratories are maintained by Laboratory Staff under the guidance of HOD of Department.The staff are trained timely.

* General Laboratory safety protocols are displayed in all laboratories.

* Repair and maintainance of Equipment is taken up by the authorised dealers.

* Stock Registers are maintained in each laboratory and Physical Verification is conducted by the constituted committee .

*Fire extinguishers and safety instructions are displayed at the college premise.

* Accounts section of the college verifies all the bills and payments for all purposes.

The PET of the college also keeps a record of the sports items and the same is verified by the prof.in-charge.

The Librarian of the college keeps asll the maintenance of the library which is further verified by the library committee. The stock verification of books are conducted by the member concerned every year.

Academic Bursar keeps all the vigil on the academic matters and academic audit is conducted every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

92

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

92

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://www.paradeepcollege.org/naac.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
024	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
490	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students at Paradip College, Paradip have been involved in various Administrative Activities at different capacities. Students are actively involved in different decision making process .Some of them has been described below:-

Paradip College constitutes various committees which include student representation to carry out administrative activities. These include Internal Quality Assurance Cell, Anti-ragging Cell, Students Grievance Redressal Cell, Internal Complaint Committee against Sexual Haressment , Project Monitoring Committee of RUSA etc.

There are Departmental and Cultural Societies having selected students as Office Bearers who play important role in arranging different events and functions. The college has also the provision to constitute a students Union as per the recommendations of Lyngdoh Committee. Students Union members along with Cultural Society members organise freshers welcome ceremony and play an active role in organising Annual Cultural Festival of the college every year.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

73

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Paradip College, Paradip is situated in the part city of Paradip. Most of the alumnus of the college belongs to the port city because they are the off springs of the employees of Paradip or any business men here at Paradip. So, the alumnus have access to the college. They participate in cleaning programmes plantation works of the college. They organize variety of functions and felicitate the members of staff. Now the alumnus have contributed about 1 lakh towards the "Mo College Abhijan" of Paradip College which will be utilized for the development of ecosystem of the college. Through the Alumni Association is not registered till date, still the process of registration is soon to be initiated at war footing basis.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/alumini.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission of the college is to promote excellence and quality in Higher Education & foster moral, human, social values and uprightness in the ambitious young students and prepare them to meet the challenges of globalization. The vision of the college is: 1.To impart value based quality education to the rural youths at very marginal cost. 2.To extend quality teaching facilities to the students of Humanities, Science & Commerce. 3.To provide specialized Hons. Teaching in different subjects. 4.To train the students in Professional courses for self employment and glorious future. 5.To provide quality education to the disadvantaged students of backward classes through remedial courses. 6.To train the students through different societies associations and clubs.7.To render philanthropic services to the victims during natural calamities like flood, cyclone, earthquake & Tsunami etc. 8.To inculcate the spirit of globalization and to enable them to keep pace with the contemporary challenges.All these mission and vision are being translated in to reality through effective governance. The administration encourages them and supports them at all levels.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Higher Education Department gives sufficient freedom to the Principal who is the Academic Head of the institution to function in order to fulfil the vision and mission of the institution. Academic responsibilities are fairly divided among all the members of staff. Committees are appointed for various academic & co curricular activities to be conducted in the course of the academic year. The list of committees is displayed at the beginning of the session on the staff notice board. This ensures transparency in policy execution. The responsibilities are communicated to the faculty members through regular staff meetings. The principal of the college holds regular meetings with the teaching & non-teaching staff. In these meetings various issues are taken up for discussion before arriving at a final decision. The Heads of Departments monitor the

functioning of the various Departments. The participative decision making ensures total participation of all members concerned. The college is headed by the Head clerk underwhom there are Head Assistants, Senior Assistant, Junior Assistant and other class-IV staff. Thus, the decentralization of Departments and personnel of the institution help in improving the quality of its educational provisions. Participative management: the administration is always open to discussion with the teaching and non-teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has a perspective plan. The aspects considered for inclusion are Quality enhancement & improved teaching learning environment. Enhancement of student support systems. Improved students success rate. To be more innovative, industry-relevant in curricular design and be more creative in academic delivery: with strong emphasis on effective integration of technology in the teaching- learning process. The teacher is more of a facilitator & mentor than just a full time tutor. To establish a research facility and to nurture and develop research culture among the students and the staff. Life skills will be an integral part in curriculum development & delivery. To emphasize on multi- dimensional evaluation of student learning and to enable that student learning outcomes match with their employer's expectation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

Our college is governed by Higher Education Department of Odisha which has the responsibility to take care of all the colleges in the state of Odisha. However, the administration of Paradip College, Paradip is the responsibility of the principal who is directly accountable to the Dept. of Higher Education. The Principal is involved in overlooking the implementation of plans of the college. He ensures that regular day to day operations are properly conducted through feedback from teaching & nonteaching staff, Heads of Depts. The Head of the Department ensures that the plans communicated to them by the principals are implemented systematically. Committees for co curricular activities: The committees formed for co curricular activities are formed at the beginning of the year and are assigned the tasks according to the institutional plans for curricular activities that enhance overall development of students. Administrative committees: (Examinations, Scholarships, Purchase, Discipline, Sports, Admission, Library etc.) For the smooth conduct of all administrative activities according to requirements of academic bodies & Govt. rules there are committees headed by senior faculty to guide the function. The teachers are appointed by SSB, Govt. of Odisha & salary from the state Govt. In case of shortfall of teachers, the college takes steps to engage Guest Faculty as per the guidelines of the Govt. of Odisha who receive their monthly salary from the college Mgmt. The college authority strictly adheres to the principles, guidelines and instructions issued by the Govt., from time to time regarding appointment, promotion & retirement.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Link to Organogram of the Institution webpage	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Paradip College, Paradip offers the following welfare schemes for all its employees;. Summer & Winter vacation to both teaching and nonteaching staff. The order is issued by the Higher Education Dept. which is strictly followed by the college. The Govt. has provided Group insurance, to the staff of the college. Besides, E.P.F is also provided to the employees. The college has an Employees credit cooperative society Ltd, which provides loans to the employees in case of their urgent need. The college provides quarters to all its employees starting from the principal to peons. Besides, the college extends EPF facilities to its employees who are not coming under full-cost salary of the Govt.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraised for teaching faculty: Following the UGC regulation 2010 and amendments thereof, the institution monitors performance appraisal system through submission of APR (Annual Progress Report) of the teaching staff. The APR reflects the details of refresher/ orientation courses; workshops etc that the teaching attended during a particular period as it is deemed mandatory for promotion in to next grade. The stock of teaching performance is computed by reflecting the involvement of teacher in curricular & extracurricular activities. One consideration is given to evaluation of innovation for special contribution made by the teacher. The involvement in the welfare of the students & community work is given weight age for monitoring performance. During appraisal the teacher is given opportunity to pen down any special achievement made by him in the field of his subject that can upgrade his overall performance. The principal then grades the teacher on the overall respect and recommends higher authorities for further necessary action. The apps are sought at every step of up gradation/ next promotion.

Performance appraisal for nonteaching faculty:. Every year, the performance of the non-teaching staff is reported in the Annual report of the college in the form of professional training programmers they attended. A confidential self appraisal report of each non-teaching staff member is prepared by the principal and entered in the service book.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external Audits every year. For the session 2021-22 LFA was conducted by the Auditors authorised by Government of Odisha. Similarly Academic Audit , Green Audit were conducted by the Internal Audit Team authorised by the College Authority. The objections raised by the Audit Party are discussed by the college authority with the person concerned and steps are taken for compliance of the same. Regarding Financial Audit the Accounts Bursar as well as Accountant take steps to comply the objections immediately after receiving the same.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

60

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Paradip College, Paradip is an Aided college. The funds to be utilized are primarily allotted through the Higher Education Department of Govt. of Odisha. Funds to be allotted for institution go through the exercise of preparing Annual budget as per the requirement. The same is being discussed with Accounts bursar, Accountant and other members of budget committee for allotment of funds under different heads. The allotments are made to institution throughout financial year through the application of budget evaluation & optimum end use of the funds is made as per the rules & regulations and is subjected to audit by the Govt. with the institution funds are mobilized out of a specific percentage of the fee collected from students. These funds are grouped under heading 'Local Funds'. These funds are utilized for the benefit of students and for meeting other minor expenses of the college. To ensure the optimum end use of this fund college development & purchase committees are framed.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/naac.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by IQAC of the institution are under: All the faculty members are encouraged and supported to participate in orientation, refresher courses, workshops, seminars and conferences related to teacher learning process and research. Teachers with PhD are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination, evaluation process. The poor and needy students are provided with financial aid out of the college fund. The college authority also provides quarters to all its employees within 1KM from the college. The college also provides platform for the students to participate in intra-college and inter college level debates competitions, Essay & quiz Competitions, Seminars. Several skill enhancement ability courses have been introduced for various subjects and students are free to choose any one as per their will

in the respective stream. Regular meetings of IQAC are conducted under the chairmanship of the principal and suggestions are taken from all members of IQAC for improvement and better implementation of Curriculum. LCDs are installed in a few class rooms of the college. Besides IQAC organizes professional development programmes for staff members, prepares Annual reports, records all events of the college, collects feedback from stakeholders & analyses them for taking action in this regard.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/IQAR.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teachers learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of the activities of IQAC in this regard are: Students feedback on faculty, teaching learning process and evaluation: Students feedback significantly shows the actual quality of teaching learning process. The students feedback is conducted as per the following norms: (1) All students are allowed to give feedback on faculty, teaching, learning process and evaluation so that actual picture is ascertained. (2) After evaluating the feedback from the students, the teacher if evaluated with low performance is instructed accordingly. (3) The whole process is operated through IQAC and no other faculty member is involved at any stage. Academic Monitoring: The academic monitoring committee/Academic council conducts regular visits to the classes regarding the regularity and punctuality of class work. The principal is informed on daily basis. Remedial Classes- The teachers conduct remedial classes & revision for the students where ever needed. Syllabus Monitoring: The Principal (Chairman IQAC) keeps vigil on the competition of syllabus and ascertains information regarding the quantum syllabus is completed within stipulated time.

File Description	Documents
Paste link for additional information	https://www.paradeepcollege.org/IQAR.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.paradeepcollege.org/IQAR.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Paradip College, Paradip shows gender sensitivity in providing facilities such as: 1.Safety and Security - the college believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society. The sensitivity towards the girl students at this college is carried out as follows: (1) Women Harassment Prevention Cell is constituted by senior, confident and caring lady teachers. It is a good and healthy sign of academic work been lodged by any girl student. Gender sensitization programmers are organized to sensitise the students. Women's Day is also celebrated to give girl students a boost of their place and

position. 2.Counseling: The female teaching faculty in particular are advised to counsel girl students in class, library, Common Room to educate how to guard against harassment. The teachers are further instructed to counsel. In cordial and cooperative manner so that sense of belonging and living care prevail among the student community. In girl's common room fast aid facility is provided at hand. The college provides basic medical aid, necessary for girl students.

File Description	Documents
Annual gender sensitization action plan	https://www.paradeepcollege.org/whpc.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	specific facilities provided for women by the college are as follows- Common Room, separate toilet, Individual quarters for accomodation, gender sensitisation programme, Women Harassment Prevention Cell etc Quarters

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: For collecting solid waste from nook and corner of the campus substantial no of dustbins are installed. Most of the waste collected is biodegradable. The minimal amount of non biodegradable is mostly burnt in pits. The biodegradable portion too is dumped in pits for decomposition over time. The solid biodegradable waste collected from the campus is collected and dumped for decomposition to be used as a source of bio fertilizer. Very often Paradip Municipality takes away waste for recycling.

Liquid Waste:All the liquid Waste from washroom, bathroom is collected into soakage pit through systematic drainage. Zero percentage waste Water is ensured.

E- Waste: The college has minimum e-waste. It is sold to vendors for recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for every one with tolerance and harmony towards cultural regional, linguistic, Social, economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's Day, Yoga Day and Gender Sensitization Programme also promote tolerance and harmony. Institute has code of conduct of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistics, communal, socioeconomic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations, values, rights, duties, responsibilities of citizens. The college has a preamble written on the main entrance of the administrative block. The college also organizes essay, debate & quiz on the theme of Indian constitution. Besides, it celebrates Constitution Day of India. It also celebrates Independence Day, Republic Day to create consciousness about the constitution, rights,

duties of the citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Paradip College, Paradip celebrates National Commemorative days like National Youth Day, Gandhi Jayanti, World AIDS Day, National Voter's Day, Republic Day, Independence Day, International Women's Day ,Constitution Day ,Mother Language Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The two best practices implemented by the college are

1. Community outreach and growth
2. Promotion of inclusivity

Best Practices-1

Title- Community outreach & growth

The objective of this practice is to instill values of social and national importance and to generate awareness of community responsibilities among the students. To implement these objectives N.C.C/NSS wings & YRC wings of the college conducted month long drive to organize variety of activities throughout the session. The college also provided accommodation for COVID vaccination centre to provide vaccine to all eligible citizens.

Best Practice-2

Title- Promotion of Inclusivity

The objective of this practice is to promote practices of inclusivity in teaching-learning processes besides excellence in academics and to develop infrastructure for the marginalized students. In this direction the college through its various social work and outreach forums such as National Service Scheme (NSS),

Youth Red Cross (YRC), Women Harassment Prevention Cell(WHPC) promotes inclusivity at all levels. further, The college extends financial assistance to poor & meritorious students. It also organizes programmes to create awareness amongst students of different forms of challenges.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Paradip College, Paradip is a Non-Govt. Aided College in the district of Jagatsinghpur. It is a premier institute of higher learning which caters to the needs of higher education of the offsprings of Paradip Port Authority employees, businessmen and general public of the neighboring districts.

The teaching-learning system, examination & cultural aspects of the college are quite satisfactory. Many students in the past brought laurels to the college academically as well as culturally. Most of the students have also exhibited outstanding performance in games and sports. At present, the college boasts of young and dynamic teachers who are recruited by State Service Selection Board (SSB). Through out the session the college organizes variety of activities like Blood Donation Camp, Career Counselling, Awareness Programmes. The College also celebrates International Yoga Day, World AIDS Day, Gandhi Jayanti, International Women's Day, Constitution Day, Plantation Programmes, NSS Day, Orientation Programmes, Annual Seminars, Class Room Seminars, Skill Development Pogrammes and a host of other activities to enrich the students community which is a distinguishing mark of the college. Discipline is our modus operandi. The College is ragging free and there is not a single complaint of harassment which is an important feature of Paradip College, Paradip.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Paradip College, Paradip has identified following plan of action for the next academic year.

*Completion of New canteen constructed out Mo College Abhijan Fund..

*Initiatives to get the students registered in Academic Bank of Credit (ABC).

*Completion of Peer Team visit by February, 2024.

*Opening of PG in Department of Odia.

*Strengthening of Digital Platform in all Departments.

*To organise State and National Level Seminars.

*To provide value based education.

* Completion of two Halls out of Infrastructure Grants

*Renovation of main gate of the college.